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Information to be published.	How the information can be obtained	Cost
Class 1 - Who we are and what we do		
Who's who in the school	https://www.kibworth-tmet.uk/our-academy/our-staff/	Free
Who's who on the governing body / board of governors and the basis of their appointment	https://www.kibworth-tmet.uk/our-academy/governance/academy-council/	Free
Articles of Association	https://www.tmet.uk/wp-content/uploads/2023/03/Articles-of-Association_TMET_Approved-Nov-2018.pdf	Free
Contact details for the Headteacher and for the governing body, via the school (named contacts where possible).	https://www.kibworth-tmet.uk/contact-us/	Free
School prospectus (if any)	Prospectus - Kibworth Mead Academy | Leicester | TMET (kibworth-tmet.uk)	
Annual Report	N/A	
School term dates	School websites: https://www.kibworth-tmet.uk/parents/term-dates/	

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Address of school and contact details, including email address.	Contact Us - Kibworth Mead Academy | Leicester | TMET (kibworth-tmet.uk)	Free
Class 2 – What we spend and how we spend it		
Annual budget plan and financial statements: Annual Accounts – Trust level Gender Pay Gap – Trust level Master Funding Agreement – Trust level Pupil Premium – Academy level Sports Premium – Academy level Catch Up Numeracy Fund –Academy level Catch Up Literacy Fund – Academy level Specific Grants (National lottery for example) – Academy level	 Annual Accounts Gender Pay Gap Master Funding Agreement Pupil Premium N/A N/A N/A N/A	Free
Capital funding	Hard Copy by Request	Free
Financial audit reports	Hard Copy by Request	Free
Details of expenditure items over £2000 – published at least annually but at a more frequent quarterly or six-monthly interval where practical.	Hard Copy by Request	Free
Pay policy	Hard Copy by Request	Free
Staff allowances and expenses that can be incurred or claimed, with totals paid to individual senior staff members (Senior Leadership Team or equivalent, whose basic actual salary is at least £60,000 per annum) by reference to categories.	Hard Copy by Request	Free
Staffing, pay and grading structure. As a minimum the pay information should include salaries for senior staff (Senior Leadership Team or equivalent as above) in bands of £10,000; for more	Hard Copy by Request	Free

junior posts, by salary range.		
Governors' allowances that can be incurred or claimed, and a record of total payments made to individual governors.	Hard Copy by Request	Free
Class 3 – What our priorities are and how we are doing		
School profile (if any) And in all cases: • Performance data supplied to the English Government or a direct link to the data • The latest Ofsted report - Summary - Full report	Principal's Welcome - Kibworth Mead Academy | Leicester | TMET (kibworth-tmet.uk) Academy Performance Report Ofsted Report	Free
Performance management policy and procedures adopted by the governing body.	Hard Copy by Request	Free
The school's future plans; for example, proposals for and any consultation on the future of the school, such as a change in status	School Website when applicable:	Free
Safeguarding and child protection	Policies – Kibworth Mead Academy | TMET Leicester MAT (kibworth-tmet.uk)	Free
Class 4 – How we make decisions		
Admissions policy	Policies – Kibworth Mead Academy | TMET Leicester MAT (kibworth-tmet.uk)	Free

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Agendas and minutes of meetings of the governing body and its committees. (NB this will exclude information that is properly regarded as private to the meetings).	Academy Council Hard Copy by Request Board of Trustee Minutes	Free
Class 5 – Our policies and procedures Current information only.		
Records management and personal data policies, including: • Information security policies • Records retention, destruction and archive policies • Data protection (including information sharing policies)	https://www.kibworth-tmet.uk/our-academy/gdpr/	Free
Charging regimes and policies. This should include details of any statutory charging regimes.	https://www.kibworth-tmet.uk/our-academy/policies/	Free
All relevant statutory policies required to be published.	https://www.kibworth-tmet.uk/our-academy/policies/	Free
Class 6 – Lists and Registers		
Curriculum circulars and statutory instruments	Overview - Kibworth Mead Academy | Leicester | TMET (kibworth-tmet.uk)	Free
Any information the school is currently legally required to hold in publicly available registers	Hard Copy by Request	Free
Class 7 – The services we offer		Free
Extra-curricular activities	https://www.kibworth-	Free

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	tmet.uk/curriculum/extra-curricular/	
Out of school clubs	https://www.kibworth-tmet.uk/curriculum/extra-curricular/	Free
Services for which the school is entitled to recover a fee, together with those fees	Website when relevant	Free
School publications, leaflets, books and newsletters	School Website or Hard Copy: https://www.kibworth-tmet.uk/news/	Free
Additional Information The academy SEND offer. Apprentice Report	 SEND Provision – Kibworth Mead Academy | TMET Leicester MAT (kibworth-tmet.uk) https://www.tmet.uk/about-us/company-documents/	Free

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SCHEDULE OF CHARGES

Where information is readily available via the website of an individual academy or the Trust, we would encourage that enquirers locate and access the information electronically where possible. A free hard copy of any of the documents listed will be made available upon request at no charge.
Charges listed below relate to requests beyond the first copy and may be applicable for FOI requests which relate to multiple/historical and/or voluminous records.

TYPE OF CHARGE	DESCRIPTION	BASIS OF CHARGE
Disbursement cost	Photocopying/printing @ 2 p per sheet (black & white)-May Vary	Actual cost Actual cost (for copies beyond first free copy)
	Photocopying/printing @ 5 p per sheet (colour)-May Vary	Actual cost Actual cost (for copies beyond first free copy)
	Postage	Actual cost of Royal Mail standard 2nd class