



**KIBWORTH MEAD
ACADEMY**

The Kibworth Mead Academy has the following vacancy:

Casual Premises Officer
Grade 4 (Points 7-10)
Hourly rate £10.73-£11.61

We are looking to appoint a Casual Premises Officer to cover Lettings at weekends November-March, with the potential for additional hours during term time, holiday periods and special school events

Main duties include:

- Being responsible for maintaining security procedures, including locking, and unlocking the school site and buildings
- Ensuring that the school is a clean, safe, and healthy place to work
- To comply and uphold Health & Safety legislation, as well as school policy and Health & Safety working practices
- Maintain an accurate system of record-keeping, detailing site and maintenance checks for audit purposes

The ideal candidate should be flexible & a committed team player, as the role may require working outside your normal hours to cover holidays or special school events

It would be beneficial to have previous experience working in property maintenance or a building related trade

For further information and an application pack please contact:

HR@kibworth-tmet.uk or call 0116 2792238

Safeguarding Statement:

We are committed to the safeguarding and promoting of welfare of children and the successful applicant will be subject to an enhanced DBS check