Provider Access Statement

Policy Monitoring, Evaluation and Review

This policy is effective for Kibworth Mead Academy within The Mead Educational Trust.

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Version	Date	Author	Summary of Changes:

Contents

1. **1. Aims**

   This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer.

   It sets out:

   - Procedures in relation to requests for access

   - The grounds for granting and refusing requests for access

   - Details of premises or facilities to be provided to a person who is given access

2. **2. Statutory requirements**

   Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications, or apprenticeships.

   Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

   This is outlined in section 42B of the Education Act 1997.

   This policy shows how our school complies with these requirements.

3. **3. Student entitlement**

   All students in years 8 to 13 at Kibworth Mead Academy are entitled to:

   - Find out about technical education qualifications and apprenticeship opportunities, as part of our careers programme which provides information on the full range of education and training options available at each transition point

   - Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships

   - Understand how to make applications for the full range of academic and technical courses

4. **4. Management of provider access requests**

   4.1 Procedure

   Here you should outline the procedures that providers must follow when requesting access to

   students. You should include the following contact details:

   A provider wishing to request access should contact [name], [job title].

   Telephone: [telephone number]

   Email: [email address]

   4.2 Opportunities for access

   A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers:

In the following table, you should outline examples of the opportunities you will provide for training and education providers to speak to students and/or their parents/carers. We provide examples:

	Autumn term	Spring term	Summer term
Year 8	*Event for university technical colleges (UTCs)*		*Careers workshop*
Year 9	*Assembly and tutor group opportunities - employability skills*	*Key Stage 4 options event*	
Year 10	*Assembly and tutor group opportunities - employability skills*	*Networking event with providers and employers*	*Work experience preparation sessions* *Work experience*
Year 11	*Assembly on opportunities at 16* *Event for UTCs*	*Post-16 evening* *Post-16 taster sessions* *Apprenticeships – support with applications*	
Year 12	*Higher education (HE) fair* *Post-18 assembly - apprenticeships*		*Small group sessions: future education, training and employment options*
Year 13	*HE and higher apprenticeship applications*	*Assembly and small group opportunities - employability skills*	

Please speak to our [name of role] to identify the most suitable opportunity for you.

4.3 Granting and refusing access
In this section, you should outline when access to students will be granted or refused. You may choose to present this as a bullet list.

4.4 Safeguarding

Adapt this section to reflect your safeguarding/child protection policy.

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

4.5 Premises and facilities

In this section, you should explain:

- *What facilities will be available to enable providers to access students e.g. rooms, specialist equipment such as audio and visual devices*
- *The process for organising and agreeing which facilities can be used*
- *Whether providers can leave prospectuses or other material for students to read*

5. **5. Links to other policies**

   In this section, you should outline any links to other policies, such as:

   - *Safeguarding/child protection policy*
   - *Careers guidance policy*
   - *Curriculum policy*

6. **6. Monitoring arrangements**

   The school's arrangements for managing the access of education and training providers to students is monitored by [name and role].

   This policy will be reviewed by Mrs Merry annually. At every review, the policy will be approved by the Academy Council and the Principal.